## DATE TRANSMITTAL NO. TRANSMITTAL OF SHOP DRAWINGS, EQUIPMENT DATA, MATERIAL SAMPLES, OR MANUFACTURER'S CERTIFICATES OF COMPLIANCE (Read instructions on the reverse side prior to initiating this form) SECTION I - REQUEST FOR APPROVAL OF THE FOLLOWING ITEMS (This section will be initiated by the contractor) TO: FROM: CONTRACT NO. CHECK ONE: THIS IS A NEW TRANSMITTAL THIS IS A RESUBMITTAL OF TRANSMITT/\_ SPECIFICATION SEC. NO. (Cover only one section with PROJECT TITLE AND LOCATION CHECK ONE: THIS TRANSMITTAL IS FOR FIO GOV'T. APPROVAL each transmittal) ITEM **DESCRIPTION OF ITEM SUBMITTED** MFG OR CONTR. NO. CONTRACT REFERENCE FOR VARIATION FOR CONTRACTOR NO. (Type size, model number/etc.) CAT., CURVE OF DOCUMENT (See CE COPIES USE CODE **DRAWING OR** instruction USE SPEC. DRAWING **BROCHURE NO.** CODE No. 6) PARA. NO. SHEET NO. (See instruction no. 8) b. d. a. C. e. f. g. h. REMARKS I certify that the above submitted items have been reviewed in detail and are correct and in strict conformance with the contract drawings and specifications except as other wise stated. NAME AND SIGNATURE OF CONTRACTOR **SECTION II - APPROVAL ACTION** ENCLOSURES RETURNED (List by Item No.) NAME, TITLE AND SIGNATURE OF APPROVING AUTHORITY DATE

## **INSTRUCTIONS**

- 1. Section I will be initiated by the Contractor in the required number of copies.
- 2. Each transmittal shall be numbered consecutively in the space provided for "Transmittal No.". This number, in addition to the contract number, will form a serial number for identifying each submittal. For new submittals or resubmittals mark the appropriate box; on resubmittals, insert transmittal number of last submission as well as the new submittal number.
- 3. The "Item No." will be the same "Item No." as indicated on ENG FORM 4288-R for each entry on this form.
- 4. Submittals requiring expeditious handling will be submitted on a separate form.
- 5. Separate transmittal form will be used for submittals under separate sections of the specifications.
- 6. A check shall be placed in the "Variation" column when a submittal is not in accordance with the plans and specifications--also, a written statement to that effect shall be included in the space provided for "Remarks".
- 7. Form is self-transmittal, letter of transmittal is not required.
- 8. When a sample of material or Manufacturer's Certificate of Compliance is transmitted, indicate "Sample" or "Certificate" in column c, Section I.
- 9. U.S. Army Corps of Engineers approving authority will assign action codes as indicated below in space provided in Section I, column i to each item submitted. In addition they will ensure enclosures are indicated and attached to the form prior to return to the contractor. The Contractor will assign action codes as indicated below in Section I, column q, to each item submitted.

## THE FOLLOWING ACTION CODES ARE GIVEN TO ITEMS SUBMITTED

A -- Approved as submitted. E -- Disapproved (See attached).

B -- Approved, except as noted on drawings. F -- Receipt acknowledged.

C -- Approved, except as noted on drawings. FX -- Receipt acknowledged, does not comply Refer to attached sheet resubmission required.

D -- Will be returned by separate correspondence. G -- Other (Specify)

10. Approval of items does not relieve the contractor from complying with all the requirements of the contract plans and specifications.